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Meeting Minutes
NRV Regional Water Authority Board
July 15, 2026

Board / Staff Members Present: William R. Knocke, Marc A. Verniel, Scot E. Shippee, Angela M. Hill, G.E. Dwyn Taylor, Caleb M. Taylor, Sharon T. Huff, Jim Guynn Guynn & Waddell (via Teams)

Guests Present: None

Absent:

Location: NRV Regional Water Authority Conference Room

1. The meeting convened at 3:00.

2. Dwyn made a motion to approve the agenda. Angie seconded the motion. All were in favor.

3. Election of Board Officers:
   Dwyn made a motion to keep the current slate of officers. Marc seconded the motion. All were in favor.

4. Secretary's Report:
   a. Board minutes for Wednesday, June 10, 2026; meeting was reviewed.
   b. A motion to accept, June 10, 2026, meeting minutes was made by Scot. Caleb indicated that a minor change was made to the minutes that indicated the April and May monthly reports were provided to the Board. Scot made the motion to approve the minutes with the slight change that Caleb mentioned. Marc seconded the motion. All were in favor.

5. Treasurer's Report:
   a. The June financial reports were distributed to Board members prior to the meeting. There was some discussion about the financial reports. Angie mentioned a few accounts were slightly over budget. She didn't see them being large enough to require a budget amendment. Caleb explained to the Board that the 4th quarter payments haven't been received yet. Once they are

received, that will balance everything out for the year. Dwyn made a motion to accept the June 2026 financial reports as provided. Angie seconded the motion. All were in favor.

6. Executive Director's Report:
   a. Operations Highlights:
      None to report at this time.

   b. Metered Consumption:
      Caleb provided the water consumption chart and the June water report in the Board packet. Water consumption for June was 1.1% higher than compared to the past five years' consumption in the month of June.

   c. Previous and Current Business:
      i. Term Engineering Services RFP:
         The Term Engineering Services RFP was advertised last week. There have been four firms that have shown an interest in submitting a proposal. Caleb will select two firms to be under contract. Caleb wants to have a committee to help him select the firms. Dwyn and Marc volunteered to be on the committee to help Caleb select the firms.

      ii. Small Ponds Dredging Project:
         Caleb went over the bids for the project. They are higher than they originally were when Synagro was on site dredging the polishing pond. The original change order was $45k and the bids are coming in at approximately $165k. The increase is price is due largely to mobilizing to the site. CHA is currently reviewing the bids. Two bids were received.

      iii. Wheeling Rate Update Calculation:
         Caleb provided the original calculation that CHA created. Caleb also provided a simplified calculation that CHA recently completed. There was some discussion if the agreement will have to be opened up to make the calculation adjustment. If necessary, the agreement can be opened to allow for only the calculation adjustment to be amended. There was some discussion about water loss. Angie indicated that it only seems fair to use an industry standard number instead of an actual number because they have no control over the systems that the water is flowing through to get to the County. Scot agreed with Angie's comment. There was some discussion about whether changing the calculation will require amending the agreement or not. Angie made a motion to approve the wheeling rate calculation using American Waterworks Association (AWWA) industry standard water loss rate (%) at the time of the calculation renewal of the 5-year renewal period using the simplified calculation method. Scot seconded the motion. All were in favor.

iv. Action Items:

1. None at this time.

d. New Business:

i. WTP Modernizaiton Project Tax Credits:

Ulliman Schutte spoke with Caleb recently that they can apply to receive a tax credit for the lighting that was installed during the modernization project. Since the Authority is tax exempt, the Authority can't apply for the tax credit. Ulliman Schutte wants to apply for the tax credit and receive the credit. There was some discussion about if it is possible for the Authority to receive the credit from Ulliman Schutte. Due to this not being discussed during the original project discussion, the Board is reluctant to allow this unless there is some way that the Authority can benefit from this. Caleb is going to discuss this with Ulliman Schutte and present more information at the next Board meeting.

ii. Board Compensation:

Angie asked Caleb about the reason for the Board being compensated. There was discussion about whether other entities compensate for board members. Marc indicated that years ago members of the community tended to be board members, so they were compensated for their time. Caleb and Jim are going to do some research on where the compensation came from and provide the information to the Board at next month's meeting.

7. Public Comment Period: None at this time.

8. Comments from the Board: Marc asked about the notice from VDH about water conservation. There was some discussion about how water conservation notices would work. Caleb provided information from the DEQ website that shows the current water levels throughout Virginia. Currently, Roanoke River basin is under voluntary water restrictions. No one else is at this time.

9. Other Business: None at this time.

10. The meeting was adjourned at 4:05.

WR Knole

Chairman

Secretary