

155 WALTON ROAD

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MEMBERS OF THE BOARD

William R. Knocke, Chairman
Marc A. Verniel, Vice-Chairman
Scot E. Shippee, Secretary
Angela M. Hill, Treasurer
G.E. Dwyn Taylor, II

Caleb M. Taylor, P.E.
Executive Director

Meeting Minutes
NRV Regional Water Authority Board

November 17, 2025

Board / Staff Members Present: William R. Knocke, Marc A. Verniel, Angela M. Hill, Scot E. Shippee, G.E. Dwyn Taylor, Caleb M. Taylor, Sharon T. Huff, Jim Guynn Guynn & Waddell

Guests Present: Scott Wickham, Robinson, Farmer, Cox Associates

Absent:

Location: NRV Regional Water Authority Conference Room

1. The meeting convened at 3:01.
2. Scot made a motion to approve the agenda. Angie seconded the motion. All were in favor.
3. Secretary's Report:
 - a. Board minutes for Wednesday, October 15, 2025; meeting was reviewed.
 - b. A motion to accept October 15, 2025, meeting minutes was made by Scot and seconded by Dwyn. All were in favor.
4. Treasurer's Report:
 - a. The October financial reports were distributed to Board members prior to the meeting. There was some discussion about the financial reports. Expenses are tracking as projected. Dwyn made a motion to accept the October 2025 financial reports as provided. Angie seconded the motion. All were in favor.

5. Executive Director's Report:

a. Operations Highlights:

None to report.

b. Metered Consumption:

Caleb provided the water consumption chart and the October water report in the Board packet. Water consumption for October was 7.8% higher than compared to the past five years' consumption in the month of October.

c. Previous and Current Business:

i. FY 2024-2025 Audit:

Scott Wickham from RFC presented highlights of the FY 24-25 audit. The Authority received an unmodified, clean report again this year. Angie made a motion to accept the audit report as presented. Dwyn seconded the motion. All were in favor.

ii. Small Capital Project: Dredging of the Polishing Pond:

The dredging of the pond has started. They are beginning to make progress. There was a progress meeting today. It looks like the estimated volume of material to be removed is correct as of now. The contractor is going to continue to monitor and advise Caleb if it looks like it will exceed that estimated volume.

iii. Recording and posting of Authority Board Meetings:

Since the last meeting, Caleb has reached out to his contacts from FBI Richmond headquarters. They said that ultimately it is the board's decision. However, it might need to be seriously considered. They didn't have an opinion on it either way. There was some discussion about recording the meetings. Bill suggested we hold the rate hearings to later in the day to allow the public to be able to attend. Marc made a motion to keep our normal meeting time and when we have to have a public hearing that meeting will be moved to a later time. Scot seconded the motion. All were in favor.

iv. Action Items:

1. None at this time.

d. New Business:

i. Wheeling Rate Calculation:

It is time for the wheeling rate calculation to be looked at again (every 5 years as specified in the Water Agreement). Caleb has reached out to CHA to get the calculation reviewed. Caleb plans to have that information by the February board meeting.

6. Public Comment Period: None

7. Comments from the Board: None

8. Other Business: None.

9. The meeting was adjourned at 3:42

Handwritten signature of W.R. Kunkle in cursive script.

Chairman

Handwritten signature of the Secretary in cursive script.

Secretary

