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MEMBERS OF THE BOARD

William R. Knocke, Chairman  
Marc A. Verniel, Vice-Chairman  
Scot E. Shippee, Secretary  
Angela M. Hill, Treasurer  
G.E. Dwyn Taylor, II

Caleb M. Taylor, P.E.  
Executive Director

**Meeting Minutes**  
**NRV Regional Water Authority Board**  
September 17, 2025

Board / Staff Members Present: William R. Knocke, Marc A. Verniel, G.E. Dwyn Taylor, Caleb M. Taylor, Sharon T. Huff, Chris Dadak Guynn & Waddell

Guests Present:

Absent: Angela M. Hill, Scot E. Shippee

Location: NRV Regional Water Authority Conference Room

1. The meeting convened at 3:01.
2. Marc made a motion to approve the agenda. Dwyn seconded the motion. All were in favor.
3. Secretary's Report:
  - a. Board minutes for Wednesday, August 27, 2025; meeting was reviewed.
  - b. A motion to accept August 27, 2025, meeting minutes was made by Marc and seconded by Dwyn. All were in favor.
4. Treasurer's Report:
  - a. The August financial reports were distributed to Board members prior to the meeting. There was some discussion about the financial reports. Bill asked why the utilities account was a little higher than expected. It was discovered there was a charge added to the FY 25-26 in the utilities account that should have been captured in FY 24-25. There was also some discussion about changing the name of the utilities account to better explain what the charges are for the account. Caleb recommended that it could be renamed wastewater. Marc made a motion to accept the August 2025 financial reports as provided. Dwyn seconded the motion. All were in favor.
5. Executive Director's Report:

a. Operations Highlights:

None to report.

b. Metered Consumption:

Caleb provided the water consumption charts and the August water reports in the Board packet. Water consumption for August was 1.3% higher than compared to the past five years' consumption in the month of August.

c. Previous and Current Business:

i. FY 2024-2025 Audit:

The fieldwork has been completed. There have been a few follow up questions for Caleb, Sharon, and Rebekah. The report should be completed within the next couple of months.

ii. Small Capital Project: Dredging of the Polishing Pond:

A kickoff meeting with the contractor was held on September 11<sup>th</sup>. Caleb anticipates starting this project within the next few weeks once the contract has been finalized.

iii. Recording and posting of Authority Board Meetings:

There was some discussion about recording the minutes. After some discussion, it was decided to discuss this in further detail next month when more members are present. Bill wanted to make sure everyone will be present.

iv. Communication at Member sites Authority directly fills:

Caleb discussed the quote he received from GloFiber for running fiber to the member tanks that the Authority directly fills. Caleb then discussed upgrading the Authority's SCADA system to provide a more restricted system. Caleb provided the proposal from AMR for Phase 1. There was some discussion about the future phases and costs. Caleb was asked what could currently be done that would not impact the Authority members. Caleb proposed the Authority move forward and pay for the fiber installation. Marc asked where the money would come from to pay for the fiber. Caleb said the budget has \$500,000 in it for small capital projects and this would be used to fund the fiber installation. Caleb may have to pull money from the cash reserves but requested to wait and see how the budget looks further into the fiscal year. Everyone agreed that it was a good idea. Marc made a motion to approve Caleb moving forward with running fiber to all the member tanks. Dwyn seconded the motion. All were in favor. Bill made a motion to start building the master PLC at the Authority. Marc seconded the motion. All were in favor.

v. Action Items:

1. A tabletop exercise with CNA, CHA, and Authority members is planned for this fall.

d. New Business:

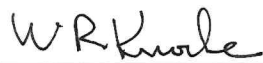
None at this time.

6. Public Comment Period: None

7. Comments from the Board: None

8. Other Business: None

9. The meeting was adjourned at 3:47.



Chairman



Secretary

