

155 WALTON ROAD

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MEMBERS OF THE BOARD

William R. Knocke, Chairman
Marc A. Verniel, Vice-Chairman
Wayne O. Nelson, Secretary
Angela M. Hill, Treasurer
G.E. Dwyn Taylor, II

Caleb M. Taylor, P.E.
Executive Director

Meeting Minutes
NRV Regional Water Authority Board
April 16, 2025

Board / Staff Members Present: William R. Knocke, Marc A. Verniel, Wayne O. Nelson, Angela M. Hill, G.E. Dwyn Taylor (via Microsoft Teams), Caleb M. Taylor, Sharon T. Huff, Jim Guynn, Guynn & Waddell

Guests Present: Scot Shippee

Absent:

Location: NRV Regional Water Authority Conference Room

1. The meeting convened at 3:04.
2. Dwyn was not able to attend the meeting in person. The Authority has a policy to allow members to participate remotely but requires the Board to accept that. Marc made a motion to allow Dwyn to participate via Teams. Wayne seconded the motion. All were in favor.
3. Secretary's Report:
 - a. Board minutes for the Wednesday, February 26, 2025, meeting was reviewed.
 - b. A motion to accept the February 26, 2025, meeting minutes was made by Angie and seconded by Marc. All were in favor.
4. Treasurer's Report:
 - a. The February and March financial reports were distributed to Board members prior to the meeting. There was some discussion about the financial reports. Caleb indicated that US Bank made an error with the fall and spring 2024A Bond payments. Caleb recognized the error. US Bank reimbursed the Authority once the error was caught for the fall payment and corrected the spring payment prior to that payment being made. Angie made a motion to accept the

February and March 2025 financial reports provided. Wayne seconded the motion. All were in favor.

5. Executive Director's Report:

a. Operations Highlights:

None at this time.

b. Metered Consumption:

Caleb provided the water consumption charts and the February and March water reports in the Board packet. Water consumption for February was 6.1% higher than compared to the past five years' consumption in the month of February. Water consumption for March was 11.2% higher than compared to the past five years' consumption in the month of March.

c. Previous and Current Business:

i. After Action Report:

There was a kickoff meeting on March 4th. There are regular biweekly meetings being held. CNA is interviewing Authority member teams. CHA is working on the technical portion of the report. The report is due in late May or early June. Caleb discussed how things were handled during the boil water notice. He discussed how the Authority is its own system permitted through the Virginia Department of Health – Office of Drinking Water (VDH-ODW) and the Towns and County are permitted through VDH-ODW for their own system(s). The Authority and its members must work collaboratively. VDH is the one in control over all the Authority and its members' systems.

ii. FY 2025-2026 Budget Presentation:

Caleb provided the Board with a copy of the budget prior to the Board meeting. Caleb went over some of the highlights of the budget with the Board. There was some discussion about the budget. Marc made a motion to accept the budget as presented. Wayne seconded the motion. All were in favor.

iii. Action Items:

1. Purchase of new maintenance utility truck:

The Authority has three maintenance trucks. The 2011 F350 truck needs replacement. The engine needs at least \$10k worth of maintenance work. The current truck has a steel bed on it. The bed is rusting out. Caleb went through the eVA system and received a bid for a new truck with the aluminum bed. The advantage of an aluminum bed is that it can potentially be removed and reused when the new vehicle engine reaches the end of service. Due to the price of the truck, Caleb needs the Board's approval prior to purchasing the truck. There was some discussion about how this is consistent with how the other entities handle this process and the price is consistent as well. Angie made a motion to

accept the purchase of the new maintenance truck as presented. Marc seconded the motion. All were in favor.

2. Fiber for Chrisman Mill PS:

Caleb went over how the SCADA system works now with fiber. Caleb went over how important Chrisman Mill PS is to the Authority's system. Caleb explained how the Authority is having issues with communications at the Chrisman Mill PS. Chrisman Mill PS doesn't use fiber currently, it uses low frequency radio. Caleb received a quote from Shentel to run fiber to Chrisman Mill PS. Wayne made a motion to approve running fiber to the Chrisman Mill PS. Marc seconded the motion. All were in favor.

d. New Business:

i. FY 2024-2025 Audit:

Field work is about to begin on the audit.

6. Closed Meeting:

Angie made a motion to enter into closed session pursuant to Virginia Code §2.2-3711(A)(1). Angie said the closed meeting's purpose was the personnel evaluation of the executive director. Marc seconded the motion. Sharon took roll call, and the Board unanimously voted to enter closed session. Angie made a motion to exit out of closed session. Marc seconded the motion. All were in favor. Angie made a motion that it be certified and only the items identified for the closed meeting were the only items discussed. Marc seconded the motion. All were in favor. Sharon again took roll call, and the Board unanimously voted to exit out of closed session.

Results of the roll call vote by the Secretary:

	<u>Aye</u>	<u>Nay</u>
William R. Knocke	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Marc A. Verniel	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Wayne O. Nelson	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Angela M. Hill	<input checked="" type="checkbox"/>	<input type="checkbox"/>
G.E. Dwyn Taylor	<input checked="" type="checkbox"/>	<input type="checkbox"/>

7. Public Comment Period: None

8. Comments from the Board: Wayne indicated that today is his last meeting. Wayne wanted to make a motion that the Authority negotiate a no cost, no obligation letter of intent with Madison Energy Infrastructure, LLC to complete further due diligence for the purpose of demonstrating long term energy and cost savings for the Water Authority under a ground mount Solar Power Purchase Agreement. Bill

seconded the motion. Wayne discussed the savings with the Authority going solar. The Authority can piggyback off of the RFP that the Westmorland County Public School system used. Angie asked if Wayne is proposing that solar would be here to provide solar just to the Authority. Angie said the County would have to look at if the Authority would have to get another special permit since this would change what the County had approved with the plant upgrades, and this was not included in those plans. Wayne said he would be willing to help with this project at no cost to help it move forward. The Board recommended that Caleb do a little more research into solar. Wayne withdrew his motion.

9. Other Business: Caleb was approached by VDH about a 100% grant from EPA on Hurricane Helene and improvements that would prevent the Authority having to issue a Boil Water Advisory. Caleb is working with CHA to complete the funding application. If the Authority receives the grant, Caleb intends to have one additional finished water storage tank and one additional residuals tank for the plant.

Bill recognized the 14 years that Wayne represented the Town of Christiansburg on the Authority Board.

Caleb and Bill will be attending the Town of Christiansburg Town Council meeting next Tuesday evening, April 22nd.

10. The meeting adjourned at 4:29.



Chairman



Secretary