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MEMBERS OF THE BOARD

William R. Knocke, Chairman
Marc A. Verniel, Vice-Chairman
Wayne O. Nelson, Secretary
F. Craig Meadows, Treasurer
Robert R. Broyden

Caleb M. Taylor, P.E.
Executive Director

Meeting Minutes
NRV Regional Water Authority Board
February 21, 2024

Board / Staff Members Present: William R. Knocke, F. Craig Meadows, Wayne O. Nelson, Robert R. Broyden, Caleb M. Taylor, Sharon T. Huff, Mark Popovich, Guynn & Waddell

Guests Present: None

Absent: Marc A. Verniel

Location: NRV Regional Water Authority Conference Room

1. The meeting convened at 3:00.
2. Caleb made an additional contribution to the agenda. He added the refinancing resolution to be added under item 4a.
3. Secretary's Report:
 - a. The Board minutes for the Wednesday, January 17, 2024, meeting was reviewed.
 - b. A motion to accept the January 17, 2024, meeting minutes was made by Wayne and seconded by Bob. All were in favor.
4. Treasurer's Report:
 - a. The January financial reports were distributed to Board members prior to the meeting. Caleb expects a budget amendment to the chemicals and testing line items before the end of the year. Caleb indicated that he recently advertised for chemicals contracts. This led to the reduction of the cost of a few of the chemicals. Craig made a motion to accept the financial reports for January. Bob seconded the motion. All were in favor.

- b. Caleb provided the refinancing resolution to the Board prior to today's meeting. There was some discussion about the resolution. Craig made a motion to accept the resolution. Bob seconded the motion. All were in favor.

5. Executive Director's Report:

- a. Operations Highlights:

None now.

- b. Metered Consumption:

Caleb provided the water consumption charts and the January water reports in the Board packet. Water consumption for January was 5.7% higher than compared to the past five years' consumption in the month of January.

- c. Previous and Current Business:

- i. Water Treatment Plant Modernization:

Substantial completion has been issued on the project. Ulliman Schutte along with the contractor is working on a final punch list. The elevator upgrade is expected to be completed by the second and third quarters of 2024. The redundant backwash pump is expected to be onsite and installed in the fall of 2024. The elevator must be completed prior to the grand opening.

- ii. Asset Management Study:

There was a meeting held on February 20, 2024, with the CHA team and Authority staff. For the VDH loan to be closed on the Modernization project, VDH requires an Asset Management Study to be completed. The asset management program Caleb is planning on having completed is more involved than what VDH is requiring. There will not be a problem meeting VDH's requirements.

- iii. Route 114 and Route 460 Pump Station Evaluation:

The 114-pump station is complete. The 460-pump station VFDs arrived on February 19th. Caleb anticipates the switchover to happen the first week of March.

- iv. Action Items:

None now.

- d. New Business:

- i. FY 2024-2025 Budget:

Caleb anticipates presenting the budget at the April board meeting. Caleb wants to eventually do a long-range capital improvement plan once the modernization project is complete.

6. Public Comment Period: None

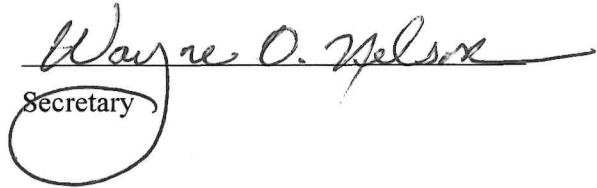
7. Comments from the Board: None

8. Other Business: Caleb said that he does not anticipate having a lot of business to cover in March. He recommended the March meeting be cancelled and the Board plans to meet again in April. Everyone agreed with Caleb's recommendation.

9. The meeting adjourned at 3:18.



Chairman



Secretary

