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MEMBERS OF THE BOARD

William R. Knocke, Chairman
Marc A. Verniel, Vice-Chairman
Wayne O. Nelson, Secretary
F. Craig Meadows, Treasurer
Robert R. Broyden

Caleb M. Taylor, P.E.
Executive Director

Meeting Minutes
NRV Regional Water Authority Board
January 17, 2024

Board / Staff Members Present: William R. Knocke, Marc A. Verniel, Wayne O. Nelson, Caleb M. Taylor, Sharon T. Huff, Jim Guynn, Guynn & Waddell

Guests Present: Doug Hudgins, CHA

Absent: F. Craig Meadows, Robert R. Broyden

Location: NRV Regional Water Authority Conference Room

1. The meeting convened at 3:01.
2. Secretary's Report:
 - a. Board minutes for the Wednesday, November 15, 2023 meeting were reviewed. Marc had one minor edit that needed to be made to the minutes.
 - b. A motion to accept the November 15, 2023, amended meeting minutes was made by Wayne and seconded by Marc. All were in favor.
3. Treasurer's Report:

The November and December financial reports were distributed to Board members prior to the meeting. There was some discussion about the financial reports. Bill made a motion to accept the financial reports for November and December that were provided. Marc seconded the motion. All were in favor.

Caleb presented the Board members with a copy of the proposed Uniform Guidance Policy that Jim Guynn prepared. There was some discussion about the policy. Marc made a motion to accept the Uniform Guidance Policy as presented. Wayne seconded the motion. All were in favor.

4. Executive Director's Report:

a. Operations Highlights:

None at this time.

b. Metered Consumption:

Caleb provided the water consumption charts as well as the November and December water reports in the Board packet. Water consumption for November was 0.0% higher than compared to the past five years' consumption in the month of November. Water consumption for December was 1.0% lower than compared to the past five years' consumption in the month of December.

c. Previous and Current Business:

i. Water Treatment Plant Modernization:

Substantial completion has been issued on the project. Ulliman Schutte is working on a final punch list. The elevator upgrade is going to be separated into a separate contract. The elevator is anticipated to be completed by summer of 2024. Caleb suggested it will be best to delay the open house until after the elevator is operational. Everyone was in agreement with Caleb's suggestion. VDH has come and done a final inspection and are pleased with how everything looks.

ii. Asset Management Study:

A meeting is going to be scheduled with CHA and Authority staff to get this project moving forward now that the modernization project is nearing completion.

iii. Route 114 and Route 460 Pump Station Evaluation:

They are finishing up some painting and HVAC at the 114 station and that pump station will be complete. They are waiting on the pump drives to arrive before the 460 pump station can be completed.

iv. Action Items:

None at this time.

d. New Business:

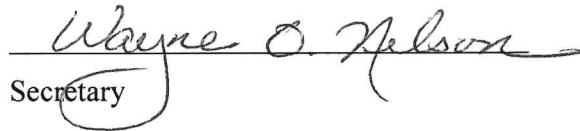
i. Insurance appraisal:

VRSA's contractor came out and performed appraisals on all of the facilities last week. Caleb believes there will be a rather substantial increase in the insurance premium based on all of the upgrades that the Authority has had done. If that increase takes effect this year, Caleb might have to make a budget amendment. There was some discussion about possibly putting the insurance out for bid prior to the beginning of the next fiscal year.

5. Public Comment Period: None
6. Comments from the Board: Wayne has been working on a project at the Town using solar power to offset their traditional electrical usage from Appalachian Power for the aquatic and recreational centers. The company is interested in checking to see if they can perform an evaluation to determine if there is an energy savings for the Authority.
7. Other Business: None
8. The meeting adjourned at 3:31.



Chairman



Secretary

