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MEMBERS OF THE BOARD

William R. Knocke, Chairman
Marc A. Verniel, Vice-Chairman
Wayne O. Nelson, Secretary
F. Craig Meadows, Treasurer
Christopher H. Kiwus

Caleb M. Taylor, P.E.
Executive Director

Meeting Minutes
NRV Regional Water Authority Board
September 20, 2023

Board / Staff Members Present: William R. Knocke, Marc A. Verniel, Wayne O. Nelson, F. Craig Meadows, Christopher H. Kiwus, Caleb M. Taylor, Sharon T. Huff, Jim Guynn, Guynn, Waddell, Carroll & Lockaby

Guests Present: None

Absent:

Location: NRV Regional Water Authority Conference Room

1. The meeting convened at 3:04
2. Craig made a motion to approve the amended agenda. Marc seconded the motion. All were in favor.
3. Secretary's Report:
 - a. Board minutes for the Wednesday, August 16, 2023 meeting were reviewed.
 - b. A motion to accept the August 16, 2023, meeting minutes was made by Craig and seconded by Marc. All were in favor.
4. Treasurer's Report:

The August financial reports were distributed to Board members prior to the meeting. There was some discussion about the financial reports. Craig made a motion to accept the financial reports for August that were provided. Marc seconded the motion. All were in favor.

Caleb presented to the Board the following Resolution for discussion and approval: **A RESOLUTION OF THE BOARD OF THE NRV REGIONAL WATER AUTHORITY PROVIDING FOR THE ISSUANCE, SALE AND AWARD OF A WATER SYSTEM REVENUE REFUNDING BOND, SERIES 2023, IN A PRINCIPAL AMOUNT NOT TO EXCEED \$3,250,000, PROVIDING FOR THE REFUNDING OF OUTSTANDING BONDS AND SETTING FORTH THE FORM, DETAILS AND**

PAYMENT THEREOF. There was some discussion about the resolution. Craig made a motion to approve the resolution as presented. Marc seconded the motion.

Results of roll call vote by the Secretary:

	<u>Aye</u>	<u>Nay</u>
William R. Knocke	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Marc A. Verniel	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Wayne O. Nelson	<input checked="" type="checkbox"/>	<input type="checkbox"/>
F. Craig Meadows	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Christopher H. Kiwus	<input checked="" type="checkbox"/>	<input type="checkbox"/>

5. Executive Director's Report:

a. Operations Highlights:

None at this time.

b. Metered Consumption:

Caleb provided the water consumption chart as well as the August water reports in the Board packet. Water consumption for August was 0.8% higher than compared to the past five years' consumption in the month of August.

c. Previous and Current Business:

i. Water Treatment Plant Modernization:

Caleb updated the Board on how the construction is progressing at the plant and pump station sites.

ii. Asset Management Study:

The study is continuing.

iii. Route 114 and Route 460 Pump Station Evaluation:

The contractors are finishing up a few minor things at the 114 station and that station will be complete. The 460 pump station will be finished by the first quarter of 2024.

iv. FY2023 Audit:

Caleb checked in with RFC on the audit report. They were running behind to have the report ready for this meeting. Caleb anticipates the report will be completed by the October/November meeting.

v. NRVROW Compensation Study:

The survey was issued to 6-8 similar utilities in size and type. Caleb and Sharon met with The Berkley Group online yesterday. They indicated to Caleb and Sharon that they

received a very good response. The Berkley Group is compiling the data and along with the Authority's data that was sent to them. Caleb anticipates The Berkley Group will be ready to make a presentation at the next Board meeting.

vi. Action Items:

None at this time.

d. New Business:

i. October, November, December meeting:

Caleb is going to be out of town during the normal October meeting. Due to the upcoming holidays, there was some discussion about combining the October, November, and December meetings at the November 15th meeting. Since there isn't any pressing issues, everyone agreed the November 15th meeting will cover the October, November, and December meetings.

ii. Member asked for credit:

Caleb was approached by one of the members about receiving a credit because of a leak that was in the member's water system and resulted in a loss of approximately 5 million gallons. There was some discussion about if there have been credits issued in the past. The leak was during the month of August. Since the leak was not due to an error of the Authority, the Board decided not to issue a credit for this occurrence. Caleb is going to offer a payment plan to the member if they need it to avoid hardship. The amount would need to be paid in full during this fiscal year.

6. Public Comment Period: None

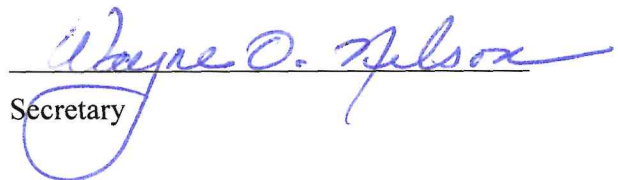
7. Comments from the Board: None

8. Other Business: None

9. The meeting adjourned at 3:37.



Chairman



Secretary

