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MEMBERS OF THE BOARD

William R. Knocke, Chairman
Marc A. Verniel, Vice-Chairman
Wayne O. Nelson, Secretary
F. Craig Meadows, Treasurer
Christopher H. Kiwus

Caleb M. Taylor, P.E.
Executive Director

Meeting Minutes
NRV Regional Water Authority Board
August 16, 2023

Board / Staff Members Present: William R. Knocke, Marc A. Verniel, F. Craig Meadows, Christopher H. Kiwus, Caleb M. Taylor, Sharon T. Huff, Jim Guynn, Guynn, Waddell, Carroll & Lockaby

Guests Present: Eric Anderson, CHA

Absent: Wayne O. Nelson

Location: NRV Regional Water Authority Conference Room

1. The meeting convened at 3:01.
2. Craig made a motion to approve the agenda. Chris seconded the motion. All were in favor.
3. Election of Board Officers:
Chris made a motion that all officer titles remain the same for FY2024. Craig seconded the motion. All were in favor.
4. Secretary's Report:
 - a. Board minutes for the Wednesday, May 17, 2023 meeting were reviewed.
 - b. A motion to accept the May 17, 2023, meeting minutes was made by Chris and seconded by Craig. All were in favor.
5. Treasurer's Report:
The May, June, and July financial reports were distributed to Board members prior to the meeting. There was some discussion about the financial reports. According to the preliminary June 30 financial report, the year should finish with an excess of approximately \$2.6 million. Caleb believes that part of that amount is contributed to the increase in water sales for FY 22-23. Craig made a motion to accept the financial reports for May, June, and July that were provided. Marc seconded the motion. All were in favor.

6. Executive Director's Report:

a. Operations Highlights:

Yesterday, the 114 Pump Station was started after being out of service for three weeks. It started up without any issues. The goal was to have the pump station in service prior to Virginia Tech students returning.

b. Metered Consumption:

Caleb provided the water consumption chart as well as the May, June, and July water reports in the Board packet. Water consumption for May was 2.5% higher than compared to the past five years' consumption in the month of May. Water consumption for June was 1.6% lower than compared to the past five years' consumption in the month of June. Water consumption for July was 3.7% lower than compared to the past five years' consumption in the month of July.

c. Previous and Current Business:

i. Water Treatment Plant Modernization:

Caleb updated the Board on how the construction is progressing at the plant and raw water pump station sites.

ii. Asset Management Study:

The study is continuing. The primary focus now is getting the modernization project complete and then this study will be the primary focus of Authority staff.

iii. Route 114 and Route 460 Pump Station Evaluation:

As Caleb mentioned earlier, the 114 pump station was put in service this week. After two years of discussions, the property purchase next to the pump station was completed in July.

iv. FY2023 Audit:

RFC completed the field work Monday and Tuesday. There were very few questions during the field work. Caleb anticipates the report will be completed and ready to present to the board within the next couple of months.

v. NRVROW Compensation Study:

The kickoff meeting was held with the Berkley Group, Caleb, and Sharon on August 8th. Prior to the kickoff meeting, job descriptions were reviewed and updated to reflect current positions. Caleb and Sharon have been providing information as requested by the Berkley Group. The Berkley Group supplied a draft survey for review today. Caleb believes the study will be completed by the end of the year. The Berkley Group will be making a presentation to the Board once the study is complete.

- vi. Action Items:
None at this time.

d. New Business:

- i. Plant Tours:

Caleb has been receiving several requests from Virginia Tech professors about starting tours again at the water plant. The Board supported Caleb in giving tours to academic classes only at Virginia Tech prior to the dedication that is anticipated for spring of 2024.


- ii. Posting of water quality information:

Last month, Chris forwarded an email to Caleb from a parent asking about PFAS testing. Bill recommended the Authority provide some information on the Authority's website about the PFAS test results. Everyone was in favor of Caleb posting the information.

- 7. Public Comment Period: Eric mentioned how there used to be a concern about how water would be distributed if 114 Pump Station was ever out of service. That pump station has been out of service for the last three weeks. Due to the Chrisman Mill Pump Station being built and the Joinder projects being complete, water continued to be supplied to all customers without any issues while the 114 Pump Station was out of service.
- 8. Comments from the Board: Craig had Courtney contact Caleb about possibly refinancing the 2013 bond to get a better interest rate and interest savings to the Authority.
- 9. The Board went on a tour of the water plant.
- 10. Other Business: None
- 11. The meeting adjourned at 4:09.



Chairman



Secretary