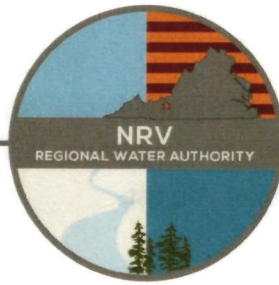


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MEMBERS OF THE BOARD

William R. Knocke, Chairman
Marc A. Verniel, Vice-Chairman
Wayne O. Nelson, Secretary
F. Craig Meadows, Treasurer
Christopher H. Kiwus

Caleb M. Taylor, P.E.
Executive Director

Meeting Minutes
NRV Regional Water Authority Board

September 22, 2021

Board / Staff Members Present: William R. Knocke, Marc A. Verniel, Wayne O. Nelson (online), F. Craig Meadows, Christopher Kiwus, Caleb M. Taylor, Sharon T. Huff, Jim Guynn, Guynn, Waddell, Carroll, & Lockaby

Guests Present: Doug Hudgins, CHA; Adrianna Dimperio, Draper Aden; Rebecca Naurath, Draper Aden

Absent:

Location: NRV Regional Water Authority Conference Room

1. The meeting convened at approximately 4:03.
2. Marc made a motion to approve the agenda. Craig seconded the motion.
3. Secretary's Report:
 - a. Board minutes for the Wednesday, August 25, 2021 meeting were reviewed.
 - b. A motion to accept the August 25, 2021 meeting minutes was made by Craig and seconded by Marc. All were in favor.
4. Treasurer's Report:

The August financial reports were distributed to Board members prior to the meeting. There was some discussion about the financial reports. Craig made a motion to accept the financial reports as presented. Marc seconded the motion. All were in favor.

Executive Director's Report

- a. Operations Highlights:
None at this time.

b. Metered Consumption:

Caleb provided the water consumption charts as well as the August water reports in the Board packet. Water consumption for August was 5.9% higher than compared to the past five years' consumption in the month of August.

c. Previous and Current Business

i. Water Treatment Plant Modernization:

Caleb updated the Board on how the construction is progressing at the plant and raw water pumping station sites.

ii. Asset Management Study:

A kick-off meeting with CHA and Water Authority staff is scheduled for October 5th.

iii. Route 114 and Route 460 Pump Station Evaluation:

The GMP was given to Caleb in July. The cost estimate from the Preliminary Engineering Report (PER) was \$1.5 million for the Route 114 and 460 pump stations upgrade. The GMP amount for the pump station upgrades was \$2.56 million. This number has been added to the rate model.

iv. FY 2023-2028 Rate Evaluation:

Caleb went over the wholesale water rate evaluation memorandum that Draper Aden recently completed. Draper Aden believes that with the proposed wholesale water rates, The WTP Modernization CMAR project along with the Route 114 and 460 pump stations upgrade CMAR project and the projected flocculation upgrade for the WTP in 2024, can be completed and still maintain the Authority's financial policies for debt service coverage and days cash on hand. According to the rate model, the rates will increase 2% annually. Caleb recommends moving forward with adopting the wholesale water rates for fiscal years 2023, 2024 and 2025. He recommended reevaluating the wholesale water rates for fiscal years beyond 2025 once the plant upgrade is complete. Caleb also recommended executing a change order with WTP Modernization CMAR to include the Route 114 and 460 pump stations upgrade. Craig made a motion authorizing advertisement for a public rate hearing at the October meeting based on the rates that Caleb recommended. Marc seconded the motion. All were in favor. Marc made a motion to allow Caleb to execute a change order with CMAR to include the pump stations. Craig seconded the motion. All were in favor.

Craig made a motion ratifying allowing Wayne to attend the meeting virtually. Marc seconded the motion. All were in favor.

v. FY 2020-2021 Audit:

The audit report will be presented at the October meeting.

vi. Action Items:

None at this time.

d. New Business

None at this time.

6. Public Comments: None

7. Comments from the Board: The MCPSA is in discussions with VDH about 5 privately owned public water systems in Montgomery County where the water system owner walked away from the systems. VDH has indicated that the MCPSA will need to be taking over the systems. The MCPSA is considering taking over the 5 water systems based on several factors, one of which is funding. These systems are located well outside of the MCPSA's and Authority's systems and not feasible to connect to the MCPSA's water system. Therefore, the MCPSA would continue to operate the systems as they are currently set up. According to the Joinder agreement, the MCPSA is only allowed to purchase water from the Water Authority. There was some discussion about the spirit of the Joinder Agreement and this situation that the MCPSA was placed in by VDH. Jim is going to review the Joinder Agreement to assure the Board's action is consistent with the Joinder and the past similar actions taken by the Board.

8. Other Business: None

9. The meeting adjourned at 4:43.



Chairman



Secretary