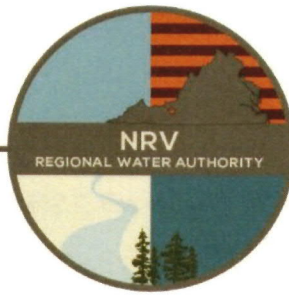


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MEMBERS OF THE BOARD

William R. Knocke, Chairman  
Marc A. Verniel, Vice-Chairman  
Wayne O. Nelson, Secretary  
F. Craig Meadows, Treasurer  
Christopher H. Kiwus

Caleb M. Taylor, P.E.  
Executive Director

**Meeting Minutes**  
**NRV Regional Water Authority Board**  
September 23, 2020

Board / Staff Members Present: William R. Knocke, Marc A. Verniel, Wayne O. Nelson, F. Craig Meadows, Christopher Kiwus, Caleb M. Taylor, Sharon T. Huff, Jim Guynn, Guynn, Waddell, Carroll, & Lockaby

Guests Present: Stevie Steele, CHA; Brian Houston, DAA, Paula Moore, Whitman, Requardt, & Associates

Absent:

Location: Electronic via Microsoft Teams Meeting

1. The meeting convened at approximately 4:02.
2. A motion to accept the agenda as presented was made by Marc. Craig seconded the motion. All were in favor.
3. Secretary's Report:
  - a. Board minutes for the Wednesday, August 26, 2020 meetings were reviewed.
  - b. A motion to accept the August 26, 2020 meeting minutes was made by Wayne and seconded by Marc. All were in favor.
4. Treasurer's Report:

The August financial reports were distributed to Board members prior to the meeting. There was some discussion about the financial reports. Craig made a motion to accept the financial reports as presented. Wayne seconded the motion. All were in favor.
5. Executive Director's Report
  - a. Operations Highlights:

None at this time.

b. Metered Consumption:

Caleb provided the water consumption charts as well as the August water reports in the Board packet. Water consumption for August was 2.2% lower than compared to the past five year's consumption in the month of August.

c. Previous and Current Business

i. Water Treatment Plant Modernization:

Phase 1 Contract 2 is almost substantially complete. A walkthrough is scheduled for Monday. That will close this project out. Caleb anticipates final completion in October 2020.

The WTP Modernization CMAR Agreement has been reviewed and agreed to. Ulliman Schutte is currently executing the agreement.

The Notice to Proceed on the Phase 2 project is scheduled for the week of October 19<sup>th</sup>. Loan closing for the Phase 2 project is scheduled for October 7<sup>th</sup>.

ii. Joinder Project (Plum Creek):

Contract 1 construction is complete. Contracts 2 and 3 construction continues. Progress meetings were held this morning. Testing will begin in November. Caleb anticipates substantial and final completion by the end of 2020.

The Regional Water Quality study was submitted to VDH for review and approval on May 26, 2020. Caleb received a letter of approval from VDH on the project this week. Stevie Steele made a presentation to the Board on Water Age. After the presentation, there was some discussion.

iii. Route 114 and Route 460 Pump Station Evaluation:

Caleb is ready to move forward with the upgrade of the two pump stations so that they are complete in conjunction with the plant project. Craig indicated there is enough money in the capital project

Caleb recommended we move forward with the design of these upgrades. Chris made a motion to move forward with the project as presented. Wayne seconded the motion. All were in favor.

d. New Business

None at this time.

6. Public Comments: None

7. Comments from the Board: Bill mentioned how he and Craig have been working together on getting some financial information to move forward with items there were discussed during an executive session. They hope to have this ready to present to the Board in October or November.

8. Other Business:

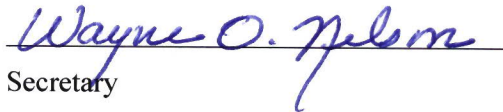
9. Action items:

- DEQ/VDH water withdrawal rate (late summer/fall 2020)
- Route 114 & 460 PS Design & Bid (Waiting on VDH approval & WTP Modernization GMP)

10. The meeting adjourned at 4:50.



Chairman



Secretary

