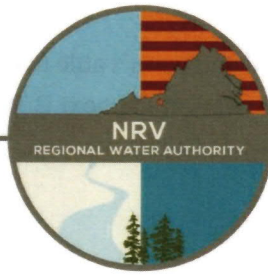


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MEMBERS OF THE BOARD

William R. Knocke, Chairman
Marc A. Verniel, Vice-Chairman
Wayne O. Nelson, Secretary
F. Craig Meadows, Treasurer
Christopher H. Kiwus

Caleb M. Taylor, P.E.
Executive Director

Meeting Minutes
NRV Regional Water Authority Board
October 27, 2021

Board / Staff Members Present: William R. Knocke, Marc A. Verniel, Wayne O. Nelson (online), F. Craig Meadows, Christopher Kiwus, Caleb M. Taylor, Sharon T. Huff, Jim Guynn, Guynn, Waddell, Carroll, & Lockaby

Guests Present: Doug Hudgins, CHA; Scott Wickham, Robinson, Farmer, Cox, & Associates

Absent:

Location: NRV Regional Water Authority Conference Room

1. The meeting convened at 3:02.
2. Craig made a motion to approve the agenda. Wayne seconded the motion. All were in favor.
3. Public Hearing pursuant to Virginia Code Section 15.2-5136(G)
 - a. Bill announced the proposed wholesale water rates (per 1,000 gallons) for fiscal years ("FY") 2023 to 2025 as follows: FY 2023 - increase of 2.0% from \$3.96 to \$4.05; FY 2024 - increase of 2.0% from \$4.05 to \$4.13; FY 2025 - increase of 2.0% from \$4.13 to \$4.21.
 - b. Public Comments: None
 - c. Bill closed the Public Hearing
 - d. Wayne made a motion to approve the proposed wholesale water rates for FY 2023 to 2025. Craig seconded the motion. All were in favor.
4. Secretary's Report:
 - a. Board minutes for the Wednesday, September 22, 2021 meeting were reviewed.
 - b. A motion to accept the September 22, 2021, meeting minutes was made by Wayne and seconded by Marc. All were in favor.

5. Treasurer's Report:

The accountant has been ill and wasn't able to complete the September financial reports. Those reports will be ready for review at the next Board meeting.

Executive Director's Report

a. Operations Highlights:

Raw water pump #4 stopped working today. The motor has been pulled and is being repaired. This leaves the Authority with two working raw water pumps. There was some discussion about the ramifications of this. Caleb is going to discuss expediting the modernization work on the raw water pump stations to be completed sooner than planned.

b. Metered Consumption:

Caleb provided the water consumption charts as well as the September water reports in the Board packet. Water consumption for September was 6.8% higher than compared to the past five years' consumption in the month of September.

c. Previous and Current Business

i. FY 2020-2021 Audit:

Scott reviewed highlights from the audit report. The Authority received an unmodified opinion (a clean audit), which is the best opinion that can be received. Scott discussed some of his recommendations. Scott recommended reviewing the grant cash management, grant allowability review, and procurement policies and procedures. Caleb is going to review these with Jim and will provide an update to the Board at a later date. Craig made a motion to accept the report as presented. Craig also thanked Caleb, Sharon, Rebekah, and her staff for all the good work. Marc seconded the motion. All were in favor.

ii. Water Treatment Plant Modernization:

Caleb updated the Board on how the construction is progressing at the plant and raw water pumping station sites.

iii. Asset Management Study:

A kick-off meeting was held on October 5th with CHA and Water Authority staff. Authority provided plans for the development of templates for assigning assets.

iv. Route 114 and Route 460 Pump Station Evaluation:

In order to have a generator at the 114 pump station, additional acreage needs to be purchased in order to meet the County noise ordinance. Caleb and Stevie Steele have met with the property owner and they are willing to sell the needed property to the Authority. Caleb believes this will be the last piece of property that will need to be purchased.

v. Action Items:

None at this time.

d. New Business

There was some discussion about canceling the November meeting and reconvening in December. Everyone was in favor of holding the meeting as presented on December 15, 2021 at 4PM.

6. Public Comments: None

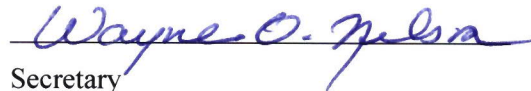
7. Comments from the Board: The County and the PSA are working with VDH about the four well systems that Craig has mentioned in previous meetings. Craig believes that they have discovered a way for the County to provide Authority water to three of the four systems. One system is so far away they will have to continue to operate the well system that serves those county residents.

8. Other Business: None

9. The meeting adjourned at 3:43.



Chairman



Secretary

