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MEMBERS OF THE BOARD

William R. Knocke, Chairman
Marc A. Verniel, Vice-Chairman
Wayne O. Nelson, Secretary
F. Craig Meadows, Treasurer
Christopher H. Kiwus

Caleb M. Taylor, P.E.
Executive Director

Meeting Minutes
NRV Regional Water Authority Board
May 26, 2021

Board / Staff Members Present: William R. Knocke, Marc A. Verniel, Wayne O. Nelson, F. Craig Meadows, Christopher Kiwus, Caleb M. Taylor, Sharon T. Huff, Jim Guynn, Guynn, Waddell, Carroll, & Lockaby

Guests Present: Doug Hudgins, CHA; Paula Moore, Whitman, Requardt, & Associates

Absent:

Location: Electronic via Microsoft Teams Meeting

1. The meeting convened at approximately 4:03.
2. Secretary's Report:
 - a. Board minutes for the Wednesday, April 28, 2021 meeting were reviewed.
 - b. A motion to accept the April 28, 2021 meeting minutes was made by Wayne and seconded by Marc. All were in favor.
3. Treasurer's Report:

The May financial reports were distributed to Board members prior to the meeting. There was some discussion about the financial reports. Marc made a motion to accept the financial reports as presented. Chris seconded the motion. All were in favor.

Proposed FY 21-22 Budget:

Caleb went over the highlights of the FY2021-2022 budget. This is the last year of the current approved wholesale water rate. Caleb would like to project another 3-5 years worth of wholesale water rates and have a public meeting later this year to get the future rates established. There was some discussion about the budget. Craig made a motion to accept the FY2021-2022 Budget as presented. Wayne seconded the motion. All were in favor.

Executive Director's Report

a. Operations Highlights:

None at this time.

b. Metered Consumption:

Caleb provided the water consumption chart as well as the April water report in the Board packet. Water consumption for April was 0.2% higher than compared to the past five years' consumption in the month of April.

c. Previous and Current Business

i. Water Treatment Plant Modernization:

The finished water storage tank passed inspection yesterday. It will be put in service once the clearwell (chlorine contact tank) and finished water/high service pump building are complete. Clearwell walls have been poured. Work is continuing on the pretreatment building. Raw water transmission line construction is continuing. Micropiles have been constructed for the raw water pumping station building addition. The 1956 raw water pumping station valve vault is under reconstruction. Caleb anticipates the sedimentation basin modifications will begin over the summer. The residual and filtrate tanks are to be constructed over the summer.

Asset Management Study:

CHA is working with VDH on funding to finalize the study scope.

ii. Joinder Project (Plum Creek):

Final payments for Contracts 1 and 2 have been made. Caleb is working on an agreement for final payment for Contract 3. There will be liquidated damages for Contract 3. Caleb will be discussing this further with Jim.

iii. Route 114 and Route 460 Pump Station Evaluation:

Caleb anticipates have the GMP at the June meeting.

iv. PFAS:

The kits have been received. Samples will start being taken in the future.

v. Action Items:

None at this time.

d. New Business

i. FY 2023-2028 rate evaluation (Summer of 2021):

1. Upon the completion of FY2020-2021, Caleb intends on getting the final numbers for cash reserves and giving that updated information to Draper Aden to update their financial rate model and present to the Board for recommended rates in the upcoming years. Caleb intends on having the public hearing and rates approved over the summer.

6. Public Comments: None

7. Closed Meeting:

Craig made a motion to enter into closed session pursuant to Virginia Code §2.2-3711(A)(1). Craig stated that the purpose of the closed meeting was the personnel evaluation of the Executive Director. Wayne seconded the motion. Sharon took roll call and the Board unanimously voted to enter into closed session. Craig asked for a motion to exit out of closed session and that the items identified for the closed meeting were the only items discussed. Craig also requested that it be certified. Marc seconded the motion. Sharon again took roll call and the Board unanimously voted to exit out of closed session.

Results of roll call vote by the Secretary:

	<u>Aye</u>	<u>Nay</u>
William R. Knocke	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Marc A. Verniel	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Wayne O. Nelson	<input checked="" type="checkbox"/>	<input type="checkbox"/>
F. Craig Meadows	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Christopher H. Kiwus	<input checked="" type="checkbox"/>	<input type="checkbox"/>

8. Comments from the Board: Wayne let the Board know that he is going to be retiring from the Town of Christiansburg at the end of June. He isn't certain yet if the Town will want to keep him on the Board or not at this time. Craig indicated that he and Marc would like to reach out to the Town and let them know how imperative it is that Wayne stay on the Board as the representative for the Town of Christiansburg.

9. Other Business: None

10. The meeting adjourned at 4:50.

Chairman

Secretary