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MEMBERS OF THE BOARD

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Marc A. Verniel, Vice-Chairman
Wayne O. Nelson, Secretary
F. Craig Meadows, Treasurer
Christopher H. Kiwus

Caleb M. Taylor, P.E.
Executive Director

Meeting Minutes
NRV Regional Water Authority Board

March 24, 2021

Board / Staff Members Present: William R. Knocke, Marc A. Verniel, Wayne O. Nelson, F. Craig Meadows, Christopher Kiwus, Caleb M. Taylor, Sharon T. Huff, Jim Guynn, Guynn, Waddell, Carroll, & Lockaby

Guests Present: Doug Hudgins, CHA; Paula Moore, Whitman, Requardt, & Associates

Absent:

Location: Electronic via Microsoft Teams Meeting

1. The meeting convened at approximately 4:01.
2. Marc made a motion to accept the agenda as presented. Craig seconded the motion. All were in favor.
3. Secretary's Report:
 - a. Board minutes for the Wednesday, February 24, 2021 meeting were reviewed.
 - b. A motion to accept the February 24, 2021 meeting minutes was made by Wayne and seconded by Marc. All were in favor.
4. Treasurer's Report:

The February financial reports were distributed to Board members prior to the meeting. There was some discussion about the financial reports. The telephone costs have increased due to the changes to the fiber connections for SCADA and cyber security. Caleb plans to do a budget amendment to accommodate this increase as well as increase janitorial supplies account due to COVID. Craig made a motion to accept the financial reports as presented. Wayne seconded the motion. All were in favor.

5. Executive Director's Report

a. Operations Highlights:

None at this time.

b. Metered Consumption:

Caleb provided the water consumption chart as well as the February water report in the Board packet. Water consumption for February was 2.3% lower than compared to the past five year's consumption in the month of February.

c. Previous and Current Business

i. Water Treatment Plant Modernization:

The finished water wet well walls have been poured. The finished water storage tank floor has been poured. The finished water storage tank wall forms are being erected. The pretreatment building interior demolition activities continue. Ulliman Schutte is working with AEP on electrical pole relocations for the raw water pump station work to continue. The second and third floors of the water treatment plant have been demolished. The contractors are continuing to demo the second floor for rehab.

Recently, Doug discussed with Caleb the construction contract administration portion of the WTP Modernization project. In 2016, the original fee was based on the PER cost estimate of \$28 million. The project is now \$46.8 million. The construction schedule is also longer than originally anticipated. CHA's current fee is not enough to cover the entire project. Caleb provided a memo from CHA explaining the fee increase. Caleb doesn't see this fee increase impacting the Authority's overall finances. The Authority has built its cash reserves account and this account will cover this increase. Craig made a motion to accept the revised contract changes by CHA. Wayne seconded. All were in favor.

One of the requirements for obtaining VDH funding is to perform an asset management plan. VDH contacted CHA with potential grant funding for the Authority to perform an asset management study/plan. After CHA discussed how much grant funding would be needed to perform the asset management plan, VDH agreed to provide the Authority with \$60,000 in grant funding to perform the study. A meeting to discuss this further is scheduled at the end of March.

ii. Joinder Project (Plum Creek):

Substantial completion for Contract 3 for Chrisman Mill pump station was issued on February 12, 2021. Final punch list items are being addressed. The last items to complete the project is paving the driveway and the parking area. This is scheduled to be completed either Friday or Monday. This will complete the Authority's Joinder Study projects.

iii. Route 114 and Route 460 Pump Station Evaluation:

The design plans continue moving forward. Caleb recommends this work be added to CMAR. The Authority will pay cash for this work. Sub-contractors that can perform this work are on site. This will help ensure the construction schedule is met with the plant schedule. SCADA integration and programming are paramount in order for the entire system to operate as intended. Ulliman Schutte will bid out the work. Jim suggested getting a proposal and it can be approved at a future meeting.

iv. PFAS:

There was some discussion about the PFAS testing. Craig expressed concerns with performing testing that is not required and doesn't have any clear guidelines. He believes there needs to be discussions about what happens with the test results. Marc agrees with Craig. Marc is curious to know if there are other entities that are testing for it and how they are managing it. Wayne received a letter from the landlord (Virginia Army National Guard) of the Christiansburg Armory requesting any information on PFAS testing that they have on file. The Town of Christiansburg ran PFAS testing a few years ago as a part of the UCMR 3 testing. The findings were at a very low concentration. Wayne has not heard anything else from the Armory since sending them the requested information. Craig wants to make sure that we are providing the best water for the residents. He just is concerned about testing for something that does not have clear guidelines at this time. Everyone agreed with Craig.

v. Action Items:

None at this time.

d. New Business

i. FY 2021-2022 Budget:

Caleb is preparing the FY 2021-2022 budget. He should have the budget complete within month or so.

ii. FY 2023 and beyond rates:

Caleb foresees this as an update to what Sheryl Stephens has previously projected. Caleb received a call from Sheryl a couple of weeks ago. She is preparing for retirement. She has someone that she is currently training to replace her.

6. Public Comments: None

7. Comments from the Board:

8. Other Business: None

9. The meeting adjourned at 4:37.

WR Kabe
Chairman

Wayne O. Nelson
Secretary