

155 WALTON ROAD  
RADFORD, VA 24141



P: 540.639.2575 • F: 540.639.0229  
WWW.NRVWATER.ORG

MEMBERS OF THE BOARD

William R. Knocke, Chairman  
Marc A. Verniel, Vice-Chairman  
Wayne O. Nelson, Secretary  
F. Craig Meadows, Treasurer  
Christopher H. Kiwus

Caleb M. Taylor, P.E.  
Executive Director

**Meeting Minutes**  
**NRV Regional Water Authority Board**  
April 28, 2021

Board / Staff Members Present: William R. Knocke, Wayne O. Nelson, F. Craig Meadows, Christopher Kiwus, Caleb M. Taylor, Sharon T. Huff, Jim Guynn, Guynn, Waddell, Carroll, & Lockaby

Guests Present: Doug Hudgins, CHA; Paula Moore, Whitman, Requardt, & Associates; Brian Houston, Draper Aden Associates

Absent: Marc A. Verniel

Location: Electronic via Microsoft Teams Meeting

1. The meeting convened at approximately 4:00.
2. Craig made a motion to accept the agenda as presented. Chris seconded the motion. All were in favor.
3. Secretary's Report:
  - a. Board minutes for the Wednesday, March 24, 2021 meeting were reviewed.
  - b. A motion to accept the March 24, 2021 meeting minutes was made by Wayne and seconded by Chris. All were in favor.
4. Treasurer's Report:

The March financial reports were distributed to Board members prior to the meeting. There was some discussion about the financial reports. Craig made a motion to accept the financial reports as presented. Wayne seconded the motion. All were in favor.

Caleb sent the proposed FY2021 budget amendment to Craig for review prior to sending the proposed budget amendment to the Board. Craig agreed with Caleb's proposed FY2021 budget amendment. Caleb went over the changes to the affected accounts that he made with the Board.

The total expenses for FY2021 did not change for the year end. Craig made a motion to accept the proposed FY2021 budget amendment as presented. Wayne seconded the motion. All were in favor.

## Executive Director's Report

a. Operations Highlights:

None at this time.

b. Metered Consumption:

Caleb provided the water consumption chart as well as the February water report in the Board packet. Water consumption for March was 5.0% higher than compared to the past five year's consumption in the month of March.

c. Previous and Current Business

i. Water Treatment Plant Modernization:

Construction work continues. Construction on the finished water wet well is complete. The finished water storage tank construction continues. The outside of the tank has received two coatings of shotcrete. After a third coat later this week, the outside of the tank will be complete. Caleb believes construction on the tank will be complete by the end of May. The clearwell floor has been poured. Contactors have been erecting steel and forms for the clearwell walls. The walls will be poured soon. Pretreatment building modifications are continuing. The raw water transmission line is under construction. Micropiles will be constructed for the raw water pumping station building addition. Construction is on schedule. The electrical contractors are installing the new electrical conduit for the plant upgrades. The HVAC contractor is measuring and mocking up for the new HVAC system in the plant.

An Asset Management Study meeting was held on April 7, 2021 to discuss the scope of the study.

ii. Joinder Project (Plum Creek):

There are a few minor site grading items that need to be addressed. Caleb just signed the final pay apps for contracts 1 & 2. He is waiting on the final pay app for contract 3 and this project will be complete.

iii. Route 114 and Route 460 Pump Station Evaluation:

The 90% design plans are expected on May 7<sup>th</sup>. Ulliman Schutte will take 90% plans and develop the GMP. Caleb anticipates he will have the GMP at either the May or June meeting.

iv. PFAS:

Caleb signed the letters to participate in PFAS sampling effort with VDH. The Authority is awaiting sample kits from VDH. Fifty plants across the state are participating. There are several nearby plants participating.

v. Action Items:

None at this time.

d. New Business

i. FY 2021-2022 Budget:

Caleb plans to have the budget complete and ready for the Board to review by the May meeting.

ii. FY 2023-2028 rate evaluation (Summer of 2021):

At the completion of FY2021, Draper Aden will take the final cash numbers that the Authority has and update the financial analysis and proposed wholesale water rates for FY2023-2028 for the Board's consideration/adoption in the summer of 2021.

6. Public Comments: None

7. Comments from the Board:

Craig indicated that the PSA is continuing to move forward on their end on the Joinder Projects.

8. Other Business: None

9. The meeting adjourned at 4:18.



Chairman



Secretary

